

G-290 Basic Public Information Officer Delivered by Ohio EMA, Public Affairs Office April 27 - 29, 2010



Course Description:

This 2 1/2 day course is intended for the new or less experienced PIO. Its emphasis is on the basic skills and knowledge needed for emergency management public information public activities. Topics include the role of the PIO in emergency management, conducting awareness campaigns, news release writing, and television interviews.

Course Date:

April 27 - 29, 2010

Application deadline:

April 13, 2010

Time of Course:

Registration: 7:45 am - 8:00 am
Course time: 8:00 am - 5:00 pm

Location:

Ohio Emergency Management Agency
2855 West Dublin Granville Rd., Room 204
Columbus, OH 43235

Selection Criteria:

Emergency management personnel, including fire and law enforcement that have either full- or part-time responsibilities for public information in their communities or departments. Individuals with considerable experience in public information may want to consider applying for a waiver to attend the Advanced Public Information Officers (E388) course at EMI.

This is an "Elective" course in the Advanced Professional Series (APS) program.

Prerequisites: None

Enrollment

Students are encouraged to enroll via the Ohio EMA Training website: <http://ema.state.oh.us/training> . If you do not have access to the Internet you may mail or fax the attached enrollment application. Students choosing to mail or fax their applications should understand that it may take considerably longer to process their application than if they submit it via the Internet. In most cases applications are accepted on a first come first served basis and students mailing or faxing their applications stand a greater risk of not being accepted because the course has filled. Students wishing to register via the Internet and experiencing difficulties should call Ohio EMA Training at (614)799-3824/3680 for assistance with registration. You can check your enrollment/approval status via the Ohio EMA Training website: <http://ema.state.oh.us/training>.

Lodging is provided at no charge for students traveling 45 miles or more to the training site from their home or office, whichever is closer. The student is responsible for requesting lodging when enrolling. No other per diem or meal reimbursement will be provided.

Please refer to the FY 2009/2010 Ohio EMA Training Catalog or website at <http://ema.state.oh.us/training> for additional information.

State Point of Contact:

Lisa Jones
Ohio EMA
State Training Officer
(614)799-3824
ljones@dps.state.oh.us



COURSE REGISTRATION FORM
PLEASE TYPE OR PRINT ALL INFORMATION CLEARLY

Name:	Current Job Position:
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Last four numbers of Social Security Number	
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Name & Address of Organization Represented:

County: _____

Home Address:	Work Phone:
	Home Phone:
	Fax:
	E-Mail Address:

	Male <input type="checkbox"/> Female <input type="checkbox"/>
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Course Name:	Course Date(s) Requested:
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Complete the information below regarding the pre-requisites for the course for which applying.

Facility	Degree/Certificate	Date Earned	Course/Field of Study
_____	_____	_____	_____

Hotel Room Requested (for students outside 45 miles of course location) Yes No
 Smoking Non-smoking

Do you have any disabilities (including allergies or medical conditions) which require special consideration? Yes No If yes, please describe:

Briefly describe your activities or responsibilities as they relate to the course for which you are applying, and identify how you will use the information obtained from this course:

"I certify that the information recorded on this application is correct. I agree to abide by the policies stated in the most recently published Ohio Emergency Management Agency Training Catalog."

_____/_____
Applicant's Signature Date

_____/_____
Supervisor's Signature Date

_____/_____
County EMA Director's Signature Date

Send Applications to: Training Officer
Ohio Emergency Management Agency
Training and Exercise Section
2855 West Dublin Granville Road
Columbus, OH 43235-2206
Fax: (614) 799-3831

Applications must be received no later than February 17, 2009.